

GREAT NORTHERN EQUIPMENT DISTRIBUTING, INC.



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

All applicants are considered without regard to race, color, gender, religion, national origin, age, sex, family status, marital status, veteran status, mental or physical disability unrelated to job performance or any other legally protected status.

Great Northern Equipment requires pre-employment drug/alcohol testing as well as a pre-employment background check. Some positions also require physical examinations and/or Department of Motor Vehicles background checks prior to employment and routinely during employment. See job description for further details.

If hired you have the right to view personnel records per MN statute 181.9631

CERTIFICATION & AUTHORIZATION

I hereby certify that all statements made in this application are true and correct to the best of my knowledge and belief. I authorize the Great Northern Equipment Distributing, Inc., to inquire into my educational, professional and past employment history references as needed to research my qualifications for this position.

If employed, I agree to conform to the rules, regulations and policies of the company. I understand that I will be an employee "at will" and either the company or I may terminate my employment relationship at any time for any reason not in violation of law.

I understand that any misrepresentations or omissions of facts in this application are grounds for disqualification from further consideration or for dismissal from employment.

I hereby acknowledge that I have read and fully understand the forgoing and seek employment under these conditions.

Signature of Applicant

Date

PERSONAL INFORMATION

Legal name: First Last Middle

Address: Street City State Zip code

Home Telephone: _____ Other Telephone: _____

E-mail: _____ Social Security #: _____

Driver's License #: _____ State: _____
(Complete only if position requires operation of a company vehicle)

Are you legally eligible for employment in the United States? Yes No
(If offered employment, you will be required to provide documentation to verify eligibility.)

Are you at least 18 years old? Yes No

Do you have any commitments to another employer that might affect your availability for employment with our company? Yes No If yes, please explain:

POSITION INFORMATION

Position applying for: _____ Salary desired: \$ _____

Employment status desired: Full Time Part Time Seasonal

Days Available to Work

Mon.: _____ Tue.: _____ Wed.: _____ Thu.: _____ Fri.: _____ Sat.: _____ Sun.: _____

Hours Available to Work

Mon.: _____ Tue.: _____ Wed.: _____ Thu.: _____ Fri.: _____ Sat.: _____ Sun.: _____

If hired, when could you start? _____ How did you hear about this job? _____

Do not answer the below question unless you have reviewed the job description for the position you are applying for!

Are you able to perform the tasks/duties listed on the job description with or without accommodation? Yes No

If necessary, what accommodation could we make that would allow you to perform the essential functions of the job? (Attach additional sheets as needed)

EMPLOYMENT HISTORY (Most recent first, including U.S Military Service)

1. Job Title:		Duties:	
Employer:			
Dates of Employment (month/year) From: To:			
Starting Pay:	Ending Pay:	▽ Full Time ▽ Part Time ▽ Temp/Seasonal	
Employer's Address:			
Supervisor:	May we contact? ▽ Yes ▽ No	Phone:	
Reason for Leaving:			

2. Job Title:		Duties:	
Employer:			
Dates of Employment (month/year) From: To:			
Starting Salary:	Ending Salary:	▽ Full Time ▽ Part Time ▽ Temp/Seasonal	
Employer's Address:			
Supervisor:	May we contact? ▽ Yes ▽ No	Phone:	
Reason for Leaving:			

3. Job Title:		Duties:	
Employer:			
Dates of Employment (month/year) From: To:			
Starting Salary:	Ending Salary:	▽ Full Time ▽ Part Time ▽ Temp/Seasonal	
Employer's Address:			
Supervisor:	May we contact? ▽ Yes ▽ No	Phone:	
Reason for Leaving:			

Education and Training

Type of school	Name and Location	Dates Attended	Degree Received	Subjects Studied	Did you graduate ?
High School					
College/ University or Tech School					
Other or Additional Schooling					

Additional job-related seminars or other educational experiences:

Job-related certificates, licenses, equipment qualified to operate, computer hardware and software operated and other job related special skills and abilities:

REFERENCES:

List three people who can act as professional references. These individuals should not be related to you, should have knowledge of your work experience, and should have known you for at least 1 year. **Direct supervisors are preferred.**

Name	Relationship	Address (Street, City, State, Zip)	Day Phone